

MILPERSMAN 1300-800

SEA DUTY (OPERATIONAL) SCREENING

Responsible Office	NAVPERSCOM	Phone:	DSN	882-3510
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References	Officer/Enlisted Transfer Manuals BUMEDINST 1300.2 OPNAVINST 1300.15
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1. **Purpose.** To establish requirement for an operational screening to be performed on all members transferring to Sea/Operational Duty.
2. **Policy.** Operational screening determines suitability of members for worldwide operational duty and assists in maintaining force readiness at optimum manning levels by preventing gapped operational billets.
 - a. Operational screening policy is not to be used for operational unsuitability separation authority. MILPERSMAN 1910-120 is the separation article for operational unsuitability.
 - b. Members being transferred to operational commands (continental United States Sea Duty) must be screened to ensure successful completion of a full operational tour per BUMEDINST 1300.2 and this article.
 - c. For members transferring to Remote/Isolated Duty or Overseas Duty, refer to Officer/Enlisted Transfer Manuals, chapter 4 for applicable screening procedures.
 - d. An operational screening must be completed no later than 30 days after a member is
 - (1) contacted by their detailer, 12 months prior to projected rotation date (PRD), **enroute** to Sea Duty;

(2) found "Fit for Duty" at the conclusion of Temporary Limited Duty (TLD);

(3) found "Fit to continue Naval Service" by the Physical Evaluation Board (PEB);

(4) within 12 months of reenlisting (enlisted only); or

(5) prior to executing an extension of enlistment (enlisted only).

e. Operational screenings are valid for 1 year from screening completion date.

3. **Reporting Requirements.** The suitability screening process and report will be completed within 30 days of the actions listed in para. 2d above.

a. For significant medical issues identified during screening contact the gaining command (if applicable), Navy Personnel Command (NAVPERSCOM) (PERS-40BB/applicable detailer) for acceptance per this article and BUMEDINST 1300.2.

b. For members found **Suitable**:

(1) The transferring command will notify the gaining command/NAVPERSCOM, as appropriate, using Exhibit 1.

(2) If a delay is anticipated beyond the 30-day deadline, notify the gaining command/NAVPERSCOM, as appropriate, with a "status pending" message, stating the reason for delay and anticipated completion date.

c. For members found **Unsuitable**:

(1) The transferring command will notify the gaining command (if applicable) and NAVPERSCOM (PERS-40BB) using Exhibit 2. For enlisted members ensure Enlisted Placement Management Center (EPMAC) (EP-44) is an information addressee.

(2) Ensure report of unsuitability contains the following:

(a) Detailed reason(s) for the finding.

(b) Recommendations from both the transferring command and screening medical treatment facility (MTF) for probable suitable assignment locations or administrative actions taken (i.e., MED HOLD, MEDBOARD, LIMDU or ADSEP).

4. **NAVPERSCOM/EPMAC Action.** Upon receipt of an Unsuitable for Operational Duty message, a thorough review of each case will be conducted.

a. **For enlisted members**, recommendations will come from the respective detailee, EPMAC placement coordinator and enlisted community manager (ECM). EPMAC (EP-44) will liaison with fleet surgeons and ship medical officers as required for those cases where suitability determinations for different type platforms cannot be readily made.

b. **For officers**, recommendations will come from the respective detailee, placement officer, and officer community manager.

c. **In all cases for both officers and enlisted**, one of the following actions will result:

(1) Retain the member at current command until expiration of active obligated service (EAOS) or minimum service requirement (MSR), unless needs of the Navy dictate otherwise. Operational screenings will be conducted every 6 months and reported using Exhibit 3 until member is found suitable or EAOS/MSR is reached.

(2) If under permanent change of station (PCS) orders to an operational activity (Sea Duty), modify the PCS orders to an activity capable of providing the member with the appropriate medical care per manning control authority (MCA) priorities. For example, a gaining command with limited medical capabilities (FFG, DDG, aviation squadron, and submarine) should consider modification of orders to an activity that has a medical department (LHA, LHD, CV/N, air wing, and CV squadron).

(3) For members with 18 or more years of active service, detailing will be governed by earliest retirement opportunity and needs of the Navy.

d. **For enlisted members only**, one of the following additional actions may result:

(1) As dictated by needs of the Navy, an enlisted member may be allowed to extend/reenlist provided member can be detailed per MCA priorities. This is different from the first option in that it allows members unsuitable for some operational jobs to go to a variety of other hard-to-fill jobs, or they may carry the necessary skills (i.e., a critical NEC) that are in short supply. An opportunity to reenlist and fill a critical billet may fit needs of the Navy as well as those of the member.

(2) Member will be instructed to contact command career counselor regarding submission of a conversion package to NAVPERSCOM, Active/Reserve Enlisted Career Program Division (PERS-81).

(3) If none of the above options apply, the enlisted member's command will be directed, via naval message, to initiate administrative separation processing per MILPERSMAN 1910-120 by reason of "Operational Unsuitability."

5. **Administrative Separation.** Members administratively separated under "Operational Unsuitability" per MILPERSMAN 1910-120 **do not** have a ratable medical condition.

a. Members who are in another category such as LIMDU awaiting PEB, or in a detailing-restrictive category such as HIV, **have** ratable medical conditions and **are not** subject to administrative separation under MILPERSMAN 1910-120 by reason of Operational Unsuitability.

b. If an administrative board is required prior to a separation determination (see MILPERSMAN 1910-500 series), the administrative board may not disregard or change the approved diagnosis of a medical officer. This precludes unqualified board members making findings contrary to the established diagnosis by the medical officer. Members can introduce evidence as to the impact that such diagnosis may have on their potential for productive future naval service.

EXHIBIT 1

OPERATIONAL SUITABILITY REPORT

(Use proper message format containing the following:)

FM Transferring Command
TO COMNAVPERSCOM MILLINGTON TN//PERS-40BB AND APPLICABLE
DETAILER//
INFO EPMAC NEW ORLEANS LA//44/47/48//
GAINING COMMAND (IF APPLICABLE)
BUMED WASHINGTON DC//MED-02//
BT
UNCLAS//N01300//
MSGID/GENADMIN//
SUBJ/SUITABILITY FOR OPERATIONAL DUTY ICO NAME, RATE, SSN//
REF/A/DOC/MPM/YMD//
REF/B/DOC/BUMED/17FEB00//
REF/C/DOC/BUPERS ORDERS/YMD// (IF APPLICABLE)
NARR/REF A IS MILPERSMAN 1300-800 OPERATIONAL SCREENING PROCESS.
REF B IS BUMEDINST 1300.2 OPERATIONAL SCREENING REQUIREMENTS.
REF C IS ORDERS DTG//
POC/NAME/RANK/UNIT IDENTIFIER/TEL:DSN/COMM/EMAIL IF APPLICABLE.
RMKS/1. OPERATIONAL SCREENING PER REFS A THRU C COMPLETED.
MEMBER IS SUITABLE.
2. REASON FOR SCREENING:
A. ORDERS TO SEA/OPERATIONAL DUTY
B. 12 MOS PRIOR TO PRD/PCS TO SEA/OPERATIONAL DUTY
C. CONCLUSION OF TLD AND IF WITHIN 12 MOS OF COMPLETION OF
SHORE TOUR AS ADJUSTED
D. FOUND "FIT FOR CONTINUED NAVAL SERVICE" BY PEB AND IF WITHIN
12 MOS OF COMPLETION OF SHORE TOUR AS ADJUSTED
E. 12 MOS PRIOR TO REENLISTING OR EXECUTING AN EXTENSION
3. REASON FOR DELAY OF SCREENING, IF APPLICABLE.//
BT

EXHIBIT 2

OPERATIONAL UNSUITABILITY REPORT

(Use proper message format containing the following:)

FM Transferring Command
TO COMNAVPERSCOM MILLINGTON TN//PERS-40BB AND APPLICABLE
DETAILER//
INFO EPMAC NEW ORLEANS LA//44/47/48//
GAINING COMMAND (IF APPLICABLE)
BUMED WASHINGTON DC//MED-02//
BT
UNCLAS // N01300//
MSGID/GENADMIN//
SUBJ/UNSUITABILITY FOR OPERATIONAL DUTY ICO NAME, RATE, SSN//
REF/A/DOC/MPM/YMD//
REF/B/DOC/BUMED/17FEB00//
REF/C/DOC/BUPERS ORDERS/YMD// (IF APPLICABLE)
NARR/REF A IS MILPERSMAN 1300-800 OPERATIONAL SCREENING PROCESS.
REF B IS BUMEDINST 1300.2 OPERATIONAL SCREENING REQUIREMENTS.
REF C IS ORDERS DTG//
POC/NAME/RANK/UNIT IDENTIFIER/TEL:DSN/COMM/EMAIL IF APPLICABLE//
RMKS/1. OPERATIONAL SCREENING PER REFS A THRU C COMPLETED.
MEMBER IS UNSUITABLE FOR (LIST SPECIFIC UIC/BILLET - THIS WILL
APPLY TO 2(A) BELOW) OR (OPERATIONAL DUTY IN GENERAL - THIS WILL
APPLY TO 2(B) - (E) BELOW.)
2. REASON FOR SCREENING:
A. ORDERS TO SEA/OPERATIONAL DUTY
B. 12 MOS PRIOR TO PRD/PCS TO SEA/OPERATIONAL DUTY
C. CONCLUSION OF TLD AND IF WITHIN 12 MOS OF COMPLETION OF
SHORE TOUR AS ADJUSTED
D. FOUND "FIT FOR CONTINUED NAVAL SERVICE" BY PEB AND IF WITHIN
12 MOS OF COMPLETION OF SHORE TOUR AS ADJUSTED
E. 12 MOS PRIOR TO REENLISTING/EXECUTING AN EXTENSION
3. REASON FOR UNSUITABILITY: (MEDICAL OFFICER'S DIAGNOSIS.
UTILIZE ICD-9 CODES WHEN APPLICABLE.)
4. RECOMMENDATION FROM MTF (PER REF B):
A. ALTERNATE OPERATIONAL PLATFORM
B. OTHER OVERSEAS ASSIGNMENT/LOCATION
C. CONUS SHORE DUTY
D. LIMDU
E. PEB
5. COMMANDING OFFICER'S RECOMMENDATION://
BT

EXHIBIT 3

OPERATIONAL SUITABILITY STATUS REPORT

(Use proper message format containing the following:)

FM Parent Command
TO COMNAVPERSCOM MILLINGTON TN//PERS-40BB AND APPLICABLE
DETAILER//
INFO EPMAC NEW ORLEANS LA//44/47/48///
BUMED WASHINGTON DC//MED-02//
BT
UNCLAS//N01300//
MSGID/GENADMIN//
SUBJ/OPERATIONAL SUITABILITY STATUS REPORT NUMBER __ ICO NAME,
RATE, SSN//
REF/A/RMG/Originator/YMD//
REF/B/DOC/MPM/YMD//
REF/C/DOC/BUMED/17FEB00//
NARR/ REF A IS OPERATIONAL UNSUITABLE REPORT ICO MEMBER. REF B
IS MILPERSMAN 1300-800 OPERATIONAL SCREENING PROCESS. REF C IS
BUMEDINST 1300.2 OPERATIONAL SCREENING REQUIREMENTS.//
POC/NAME/RANK/UNIT IDENTIFIER/TEL:DSN/COMM/EMAIL IF APPLICABLE.
RMKS/1. OPERATIONAL SCREENING REPORT SUBMITTED BY REF A
DETERMINED MEMBER UNSUITABLE. OPERATIONAL SCREENING PER REFS B
AND C COMPLETED. SNM IS NOW SUITABLE/STILL UNSUITABLE.
2. RECOMMENDATION FROM MTF:
A. ASSIGN TO SEA/OPERATIONAL DUTY
B. REMAIN IN UNSUITABLE STATUS IN CONUS ON SHORE DUTY
C. LIMDU
D. PEB
3. COMMANDING OFFICER'S RECOMMENDATION://
BT